



NB-IRDT

New Brunswick Institute for
Research, Data and Training

ContactNB

Codebook For Years 1996-2018

Compiled by Andy Balzer

How to Obtain More Information

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About this Codebook

This codebook is intended for users of the ContactNB Database. This codebook provides an overview of the data, important technical information, and the general methodology used in its creation. It contains operational procedures as well as table and field descriptions. The development of this document is an ongoing process, and it will be updated to reflect changes that occur in the ContactNB Database.

This data product is provided 'as is,' and NB-IRDT makes no warranty, either express or implied, including but not limited to warranties of merchantability and fitness for a particular purpose. In no event will NB-IRDT be liable for any direct, special, indirect, consequential or other damages, however caused.

Overview

Within the Government of New Brunswick, the Department of Post-Secondary Education, Training and Labour (PETL) provides employment counselling for individuals searching for permanent employment. The PETL employment counsellor can help clients with career planning, work preparation, and job searching, depending on the needs of the client.

Individuals seeking employment counselling first make an appointment with the employment counsellor, during which time an assessment is completed to determine the individual's eligibility for the program and an appropriate course of action. An employment action plan can then be created to determine steps the client should take to achieve their employment goals. These steps within the action plan include interventions ranging from training (e.g., further education) to job search advice (e.g., resumé writing workshops). Some of the education-related (training) interventions will qualify for a Funding Determination Form (FDF), which means they qualified for funding under the intervention. These FDFs run for up to 4 years and cover a proportion of the costs of tuition, books, daycare, and other education-related costs.

During the first appointment with a client, the employment counsellor creates a case file containing all the assessment and action plan information pertaining to that client. Each case file includes up to one assessment and one action plan. An action plan will include one or more interventions to be completed by the individual to help them in achieving their career-related goals. An individual could potentially have multiple case files from different periods of time.

The ContactNB database is used to track information on employment counselling clients. The eight program data files for ContactNB contain information about an individual's case file, assessment, action plan, interventions, education history, and employment history, as well as FDF and group session information when applicable. The Case_file Table lists each case file and includes information on assessment, action plan, client, action plan closure, and post-action plan closure as available. The Education Table lists each education entry for each individual. The Employment Table similarly lists each employment history entry. The Group_session Table lists each individual in each group session and includes information on the group session. The Intervention Table lists each intervention for each action plan and includes intervention information. The Intervention_FDF Table lists each intervention FDF for each applicable intervention and provides basic information about the FDF. The FDF_item Table goes more in-depth listing information for each FDF item date range. The FDF_month Table similarly goes more in-depth, but it lists FDF items by month rather than by the overall date range.

Data Range

1996-2018 (Calendar years)

Data Source

Government of New Brunswick Department of Post-Secondary Education, Training and Labour (PETL)

How to Cite this Codebook

New Brunswick Institute for Research, Data and Training. (2020). ContactNB Codebook for Years 1996-2018. Fredericton, NB: New Brunswick Institute for Research, Data and Training.

Acknowledgements

The ContactNB Database is used with the permission of the Government of New Brunswick, Department of Post-Secondary Education, Training and Labour (PETL).

About this Product

Purpose of the Product

The purpose of the ContactNB Database Codebook is to provide information on the linkable New Brunswick ContactNB data held at the New Brunswick Institute for Research, Data and Training (NB-IRDT). This data is accessible to researchers for employment-related research.

Definitions and Concepts

The following abbreviations are used throughout this codebook

Definition	Abbreviation	Abbreviation
	- EN	- FR
Contact-IV (old system before ContactNB)	C-IV	C-IV
Canada Pension Plan	CPP	
Employment Action Plan	EAP	PAE
Employment Assistance Services	EAS	SAE
Employment Insurance	EI	A.-E.
Experiential Learning and Employment	ELE	EAE
Group Counselling Assessment	GCA	ECG
General Education Development/Diploma	GED	DEG
Group Information Session	GIS	SIG
Group Information Session on Training	GIST	SIGF
Group Needs Assessment	GNA	EBG
Group Resume Writing	GRW	ERG
Labour Market Agreement	LMA	EMT
Labour Market Development Agreement	LMDA	EDMT
National Occupation Classification	NOC	
Post-Secondary Education, Training and Labour	PETL	EPFT
Social Development	SD	DS
Self-Employment Benefits	SEB	ATI
Student Employment Experience Development	SEED	SEED
Training and Employment Support Services	TESS	SSFE
Targeted Initiative for Older Workers	TIOW	ICTA
Training Skills and Development	TSD	FPP
Workplace Essential Skills	WES	CET

Content

The ContactNB database contains 8 tables. The table below shows the names of these tables, their units of observations, and the number of variables within them.

#	Name	Unit of Observation	Variables
1	Case_file	Case file	43
2	Education	Education entry	7
3	Employment	Employment entry	6
4	Group_session	Individual in group session	11
5	Intervention	Intervention	26
6	Intervention_FDF	Intervention FDF	13
7	FDF_item	FDF item date range	27
8	FDF_month	FDF item month	24

Case_file

The Case_file table contains 43 variables. The table below shows the names of these variables and their data types.

#	Name	Type
1	indvid	String
2	CASE_FILE_NUMBER	Numeric
3	CASE_FILE_VISIBLE_MINORITY_FLAG	Numeric
4	CASE_FILE_ABORIGINAL_GROUP_ID	Numeric
5	CASE_FILE_DISABILITY_ID	Numeric
6	CASE_FILE_SAR_FLAG	Numeric
7	CASE_FILE_NEWCOMER_FLAG	Numeric
8	CASE_FILE_MARITAL_STATUS_ID	Numeric
9	CASE_FILE_CITIZENSHIP_ID	Numeric
10	CASE_FILE_DRIVERS_LICENSE_TYPE_ID	Numeric
11	CASE_FILE_STATUS_ID	Numeric
12	CASE_FILE_DEPENDENT_NUM	Numeric
13	CASE_FILE_TRANSPORTATION_FLAG	Numeric
14	CASE_FILE_RELOCATE_FLAG	Numeric
15	CASE_FILE_OPEN_DATE	Datetime
16	CASE_FILE_CLOSED_DATE	Datetime
17	CASE_FILE_OTH_CASE_MANAGER_ORGANIZATION_ID	Numeric
18	CASE_FILE_CONSENT_FORM_FLAG	Numeric
19	ASSESSMENT_DATE	Datetime
20	ASSESSMENT_STATUS_ID	Numeric
21	ASSESSMENT_INELIGIBLE_REASON_ID	Numeric
22	ASSESSMENT_LABOUR_FORCE_ATTACHMENT_ID	Numeric
23	ASSESSMENT_NOC_CD	Numeric
24	ASSESSMENT_NOC_TITLE	String
25	ASSESSMENT_ATTENDED_GROUP_SESSION	Numeric
26	ASSESSMENT_OFFICE_ID	Numeric
27	ASSESSMENT_OFFICE_REGION_ID	Numeric
28	ASSESSMENT_PROVIDER_TYPE_ID	Numeric
29	ASSESSMENT_PROVIDER_OFFICE_ID	Numeric
30	CLIENT_GENDER	Numeric
31	CLIENT_DATE_OF_BIRTH	Datetime
32	LANGUAGE_ID_SPOKEN	Numeric

33	LANGUAGE_ID_WRITTEN	Numeric
34	LANGUAGE_ID_PREFERRED	Numeric
35	BENEFIT_TYPE_ID_1	Numeric
36	BENEFIT_TYPE_ID_2	Numeric
37	BENEFIT_TYPE_ID_3	Numeric
38	CLOSURE_ACTION_PLAN_OUTCOME_ID	Numeric
39	CLOSURE_EMPLOYMENT_RESULT_ID	Numeric
40	POST_CLOSURE_EMPLOYMENT_RESULT_IT	Numeric
41	CLOSURE_DATE	Datetime
42	POST_CLOSURE_DATE	Datetime
43	POST_CLOSURE_UNEMPLOYED_REASON_ID	Numeric

Education

The Education table contains 7 variables. The table below shows the names of these variables and their data types.

#	Name	Type
1	indvid	String
2	EDUCATION_LEVEL_ID	Numeric
3	EDUCATION_LAST_YEAR_ATTENDED	Numeric
4	POSTSEC_EDUCATION_GRAD_FLAG	Numeric
5	EDUCATION_PROV_ALPHA_CD	String
6	EDUCATION_DISCIPLINE_DESCR	String
7	EDUCATION_OUT_OF_PROVINCE	String

Employment

The Employment table contains 6 variables. The table below shows the names of these variables and their data types.

#	Name	Type
1	indvid	String
2	EMPLOYMENT_NOC_CD	Numeric
3	EMPLOYMENT_NOC_TITLE	String
4	EMPLOYMENT_JOB_LEAVE_REASON_ID	Numeric
5	EMPLOYMENT_EMPLOYED_FROM_DT	Datetime
6	EMPLOYMENT_EMPLOYED_TO_DT	Datetime

Group_session

The Group_session table contains 11 variables. The table below shows the names of these variables and their data types.

#	Name	Type
1	indvid	String
2	SCRAMBLED_GROUP_SESSION_ID	Numeric
3	CLIENT_GROUP_SESSIONREFERRED_ID	Numeric
4	CLIENT_GROUP_SESSION_RESULT_ID	Numeric
5	GROUP_SESSION_TYPE_ID	Numeric
6	GROUP_SESSION_DATE	Datetime
7	GROUP_SESSION_START_TIME	Datetime

8	GROUP_SESSION_END_TIME	Datetime
9	GROUP_SESSION_OFFICE_ID	Numeric
10	GROUP_SESSION_LANGUAGE_ID	Numeric
11	GROUP_SESSION_CAPACITY	Numeric

Intervention

The Intervention table contains 26 variables. The table below shows the names of these variables and their data types.

#	Name	Type
1	indvid	String
2	CASE_FILE_NUMBER	Numeric
3	INTERVENTION_NUMBER	Numeric
4	INTERVENTION_START_DATE	Datetime
5	INTERVENTION_END_DATE	Datetime
6	INTERVENTION_VALID_TITLE_ID	Numeric
7	INTERVENTION_TITLE_ID	Numeric
8	INTERVENTION_TYPE_ID	Numeric
9	INTERVENTION_PROGRAM_ID	Numeric
10	INTERVENTION_FUNDING_SOURCE_ID	Numeric
11	INTERVENTION_FDF_ENABLED_FLAG	Numeric
12	INTERVENTION_ACADEMIC_UPGRADING_FLAG	Numeric
13	INTERVENTION_SP_REQUIRED_FLAG	Numeric
14	INTERVENTION_OFFICE_ID	Numeric
15	INTERVENTION_OFFICE_REGION_ID	Numeric
16	INTERVENTION_PROVIDER_TYPE_ID	Numeric
17	INTERVENTION_PROVIDER_OFFICE_ID	Numeric
18	INTERVENTION_EMPLOYABILITY_DIMENSION_ID	Numeric
19	INTERVENTION_PROGRAM_NAME	String
20	INTERVENTION_INSTITUTION_ID	Numeric
21	INTERVENTION_RESULT_ID	Numeric
22	INTERVENTION_RESULT_DATE	Datetime
23	INTERVENTION_RESULT_REASON_ID	Numeric
24	INTERVENTION_IMPORT_DATE	Datetime
25	INTERVENTION_EXPORTED_FLAG	Numeric
26	INTERVENTION_EXPORT_DATE	Datetime

Intervention_FDF

The Intervention_FDF table contains 13 variables. The table below shows the names of these variables and their data types.

#	Name	Type
1	indvid	String
2	CASE_FILE_NUMBER	Numeric
3	INTERVENTION_NUMBER	Numeric
4	INTERVENTION_FDF_FUNDING_YEAR	Numeric
5	INTERVENTION_FDF_START_DATE	Datetime
6	INTERVENTION_FDF_END_DATE	Datetime

7	INTERVENTION_FDF_COURSE_START_DATE	Datetime
8	INTERVENTION_FDF_COURSE_END_DATE	Datetime
9	INTERVENTION_FDF_STATUS_ID	Numeric
10	INTERVENTION_FDF_REVISION_ID	Numeric
11	INTERVENTION_FDF_FINALIZED_DATE	Datetime
12	INTERVENTION_FDF_PRINTED_FLAG	Numeric
13	INTERVENTION_FDF_ADVANCE_PAYMENT_FLAG	Numeric

fdf_item

The fdf_item table contains 27 variables. The table below shows the names of these variables and their data types.

#	Name	Type
1	indvid	String
2	CASE_FILE_NUMBER	Numeric
3	INTERVENTION_NUMBER	Numeric
4	INTERVENTION_FDF_FUNDING_YEAR	Numeric
5	INTERVENTION_FDF_ITEM_DEFINITION_ID	Numeric
6	FDF_ITEM_EXPENSE_AMOUNT	Numeric
7	FDF_ITEM_FUNDED_AMOUNT	Numeric
8	FDF_ITEM_ADVANCE_PAYMENT_FLAG	Numeric
9	FDF_ITEM_NUM_OF_CHILDREN	Numeric
10	FDF_ITEM_START_DATE	Datetime
11	FDF_ITEM_END_DATE	Datetime
12	ITEM_DEFINITION_EXPENSE_FREQUENCY	Numeric
13	ITEM_DEFINITION_ITEM_TYPE_GROUP_ID	Numeric
14	ITEM_TYPE_GROUP_PERIOD_MAX	Numeric
15	ITEM_TYPE_GROUP_FDF_MAX	Numeric
16	ITEM_TYPE_GROUP_PERIOD_MAXTYPE_ID	Numeric
17	ITEM_DEFINITION_MAX_AMOUNT1	Numeric
18	ITEM_DEFINITION_MAX_AMOUNT2	Numeric
19	ITEM_DEFINITION_MAX_AMOUNT3	Numeric
20	ITEM_DEFINITION_RATE	Numeric
21	ITEM_DEFINITION_EFFECTIVE_DT	Datetime
22	ITEM_DEFINITION_EXPIRY_DT	Datetime
23	ITEM_DEFINITION_EXCLUDED_FROM_CALC_FLAG	Numeric
24	ITEM_DEFINITION_NOT_REPEATABLE_FLAG	Numeric
25	ITEM_DEFINITION_ACADEMIC_UPGRADING_FLAG	Numeric
26	ITEM_DEFINITION_INTERVENTION_FDF_MAXTYPE_ID	Numeric
27	ITEM_DEFINITION_INTERVENTION_FUNDING_SOURCE_ID	Numeric

fdf_month

The fdf_month table contains 24 variables. The table below shows the names of these variables and their data types.

#	Name	Type
1	indvid	String
2	CASE_FILE_NUMBER	Numeric

3	INTERVENTION_NUMBER	Numeric
4	INTERVENTION_FDF_FUNDING_YEAR	Numeric
5	INTERVENTION_FDF_ITEM_DEFINITION_ID	Numeric
6	FDF_FORM_MONTH_NUMBER	Numeric
7	FDF_FORM_NUMBER_OF_WEEKS	Numeric
8	FDF_FORM_MONTHLY_AMOUNT	Numeric
9	ITEM_DEFINITION_EXPENSE_FREQUENCY	Numeric
10	ITEM_DEFINITION_ITEM_TYPE_GROUP_ID	Numeric
11	ITEM_TYPE_GROUP_PERIOD_MAX	Numeric
12	ITEM_TYPE_GROUP_FDF_MAX	Numeric
13	ITEM_TYPE_GROUP_PERIOD_MAXTYPE_ID	Numeric
14	ITEM_DEFINITION_MAX_AMOUNT1	Numeric
15	ITEM_DEFINITION_MAX_AMOUNT2	Numeric
16	ITEM_DEFINITION_MAX_AMOUNT3	Numeric
17	ITEM_DEFINITION_RATE	Numeric
18	ITEM_DEFINITION_EFFECTIVE_DT	Datetime
19	ITEM_DEFINITION_EXPIRY_DT	Datetime
20	ITEM_DEFINITION_EXCLUDED_FROM_CALC_FLAG	Numeric
21	ITEM_DEFINITION_NOT_REPEATABLE_FLAG	Numeric
22	ITEM_DEFINITION_ACADEMIC_UPGRADING_FLAG	Numeric
23	ITEM_DEFINITION_INTERVENTION_FDF_MAXTYPE_ID	Numeric
24	ITEM_DEFINITION_INTERVENTION_FUNDING_SOURCE_ID	Numeric

Record Layouts and Data Descriptions

Case_file

The Case_file table contains case file, assessment, action plan, client, action plan closure, and post-action plan closure information for each case file.

indvid

Unique numeric identifier for each individual
Note: indvid is available across all tables

CASE_FILE_NUMBER

Case file number for a client (1st case file for a client is 1, 2nd case file is 2, etc.)

CASE_FILE_VISIBLE_MINORITY_FLAG

Indicates whether client is a visible minority

Code	Description - English	Description - French
0	No	
1	Yes	

CASE_FILE_ABORIGINAL_GROUP_ID

Indicates whether registered Aboriginal client is Off-Reserve or On-Reserve

Code	Description - English	Description - French
0	Registered Aboriginal Off-Reserve	Autochtone inscrit hors-réserve
1	Registered Aboriginal On-Reserve	Autochtone inscrit sur réserve

CASE_FILE_DISABILITY_ID

Type of disability for clients with a disability

Code	Description - English	Description - French
1	Hearing	Déficience auditive
2	Speaking	Trouble de la parole
3	Learning	Trouble d'apprentissage
4	Mobility	Mobilité réduite
5	Developmental/Intellectual	Déficience dév. mental ou intellectuelle
6	Mental Health	Problème de santé mentale
7	Visual	Déficience visuelle
8	Other	Autre

CASE_FILE_SAR_FLAG

Indicates whether client is a social assistance recipient

Code	Description - English	Description - French
0	No	
1	Yes	

CASE_FILE_NEWCOMER_FLAG

Indicates whether client is a newcomer (immigrant)

Code	Description - English	Description - French
0	No	
1	Yes	

CASE_FILE_MARITAL_STATUS_ID

Marital status of client

Code	Description - English	Description - French
1	Married or common law	Marié ou en union libre
2	Single	Célibataire
3	Undisclosed	Non divulguée
4	Divorced	Divorcé
5	Separated	Séparé
6	Widowed	Veuf(ve)

CASE_FILE_CITIZENSHIP_ID

Citizenship status of client

Code	Description - English	Description - French
1	Canadian Citizen	Citoyen canadien
2	Permanent Resident	Resident permanent
3	Undisclosed	Non divulguée
4	Other	Autre

CASE_FILE_DRIVERS_LICENSE_TYPE_ID

Driver's license type

Code	Description - English	Description - French
1	Class 1 - Tractor Trailer	Classe 1 - Camion remorque
2	Class 2 - Straight Truck	Classe 2 - Camion droit
3	Class 3 - Bus	Classe 3 - Autobus
4	Class 4 - Taxi/Ambulance	Classe 4 - Taxi / Ambulance
5	Class 5 - Regular License	Classe 5 - Permis regulier
6	Class 6 - Motorcycle	Classe 6 - Motocyclette
7	Class 7 - Learners Permit	Classe 7 - Permis d'apprentissage
8	Class 8 - Farm Tractor	Classe 8 - Tracteur de ferme
9	Class 9 - Farm Tractor/Small Motorcycle	Classe 9 - Tracteur de ferme/Petite moto
10	Suspended	Suspendue
11	None	Aucun

CASE_FILE_STATUS_ID

Status of case file

Code	Description - English	Description - French
0	Client Information Only	Information sur le client
1	Employment Action Plan (EAP) Open	PAE ouvert
2	Employment Action Plan (EAP) Closed	PAE fermé
3	Assessment in Progress	Évaluation en cours
4	File Closed	Dossier fermé
5	Referred to Counselor	Référé au conseiller(e)

CASE_FILE_DEPENDENT_NUM

Number of dependents

CASE_FILE_TRANSPORTATION_FLAG

Indicates whether client has access to transportation

Code	Description - English	Description - French
0	No	
1	Yes	

CASE_FILE_RELOCATE_FLAG

Indicates whether client is willing to relocate

Code	Description - English	Description - French
0	No	
1	Yes	

CASE_FILE_OPEN_DATE

Date when case file is opened
Format: yyyy-mm-dd hh:mm:ss

CASE_FILE_CLOSED_DATE

Date when case file is closed
Format: yyyy-mm-dd

CASE_FILE_OTH_CASE_MANAGER_ORGANIZATION_ID

Indicates whether there is a person or organization operating as a 3rd party case manager

Code	Description - English	Description - French
0	No	
1	Yes	

CASE_FILE_CONSENT_FORM_FLAG

Indicates whether the client signed a consent form before their assessment

Code	Description - English	Description - French
0	No	
1	Yes	

ASSESSMENT_DATE

Date when assessment took place
Format: yyyy-mm-dd hh:mm:ss

ASSESSMENT_STATUS_ID

Status of assessment

Code	Description - English	Description - French
1	Assessment in Progress	Évaluation en cours
2	Referred to Counselor	Référé au conseiller(e)
3	Action Plan Opened	Plan d'action ouvert
4	Not Selected	Non sélectionné pour services additionnel

ASSESSMENT_INELIGIBLE_REASON_ID

Reason client is ineligible for action plan (if applicable)

Code	Description - English	Description - French
1	Referred to SD	Référé à DS
2	Self Sufficiency Confirmed	Autonomie confirmée
3	Lack of Commitment	Manque d'engagement
4	Referred to Career Information Center	Référé au Centre d'information carrière
5	Referred to Self-Employment Benefits	Référé vers Aide au travail indépendant
6	Referred to Other Services	Référé vers d'autres services
7	Employed	Employé
8	Failed to Report	Omis de se présenter
9	Other	Autre
10	Health	Santé
11	Insufficient TSD Income and Tuition Support	Allocatoin de subsistance ET financement de scolarité FPP insuffisante
12	Insufficient TSD Income Support	Financement de scolarité FPP insuffisante
13	Insufficient TSD Tuition Support	Allocatoin de subsistance FPP insuffisante
14	Not Eligible for Funding	Pas admissible au financement
15	Referred to Work Services	Référé au services au travail
16	SEB Application Withdrawn	Demande d'ATI retirée

17 SEB Application Rejected

Demande d'ATI rejetée

ASSESSMENT_LABOUR_FORCE_ATTACHMENT_ID

Employment status of client at time of assessment

Code	Description - English	Description - French
1	Not Employed	Sans emploi
2	Employed	Employé
3	Self Employed	Employé indépendant
4	Other	Autre

ASSESSMENT_NOC_CD

National Occupation Classification (NOC) code of job client would like to do at time of assessment

ASSESSMENT_NOC_TITLE

Job title based on ASSESSMENT_NOC_CD

ASSESSMENT_ATTENDED_GROUP_SESSION

Indicates whether client attended a group session during assessment

Code	Description - English	Description - French
0	No	
1	Yes	

ASSESSMENT_OFFICE_ID

Location of employment counseling office for assessment

Code	Description - English	Description - French
1	Bathurst	Bathurst
2	Campbellton	Campbellton
3	Caraquet	Caraquet
4	Shippagan	Shippagan
5	Tracadie-Sheila	Tracadie-Sheila
6	Miramichi	Miramichi
7	Neguac	Néguac
8	Edmundston	Edmundston
9	Grand Falls	Grand-Sault
10	Fredericton	Fredericton
11	Woodstock	Woodstock
12	Minto	Minto
13	Perth Andover	Perth Andover
14	Dieppe	Dieppe
15	Shediac	Shédiac
16	Sackville	Sackville

17	Richibucto	Richibucto
18	Saint John	Saint John
19	St. Stephen	St. Stephen
20	Sussex	Sussex
21	Head Office Fredericton	Head Office Fredericton

ASSESSMENT_OFFICE_REGION_ID

Region where assessment office is located

Code	Description - English	Description - French
1	Chaleur/Restigouche	Chaleur/Restigouche
2	Peninsula	Péninsule
3	Miramichi	Miramichi
4	Fredericton	Fredericton
5	Saint John	Saint John
6	Moncton	Moncton
7	Edmundston	Edmundston
8	Central Office Region	Région de Bureau Central

ASSESSMENT_PROVIDER_TYPE_ID

Type of assessment external provider service for clients with barriers

Code	Description - English	Description - French
1	Self-Employment Benefits (SEB)	ATI
2	Employment Assistance Services (EAS)	SAE

ASSESSMENT_PROVIDER_OFFICE_ID

Office location of assessment provider service
Refer to ASSESSMENT_OFFICE_ID for code descriptions

ACTION_PLAN_OPEN_DATE

Date when action plan is opened
Format: yyyy-mm-dd hh:mm:ss

ACTION_PLAN_NOC_CD

National Occupation Classification (NOC) code of job client would like to do at time of action plan

ACTION_PLAN_NOC_TITLE

Job title based on ACTION_PLAN_NOC_CD

CLIENT_GENDER

Gender of individual (male, female, unspecified)

Code	Description - English	Description - French
1	Male	Homme
2	Female	Femme
3	Unspecified	Indéterminé

CLIENT_DATE_OF_BIRTH

Date of birth of individual

Format: yyyy-mm-dd

LANGUAGE_ID_SPOKEN

Spoken language of client

Code	Description - English	Description - French
1	English	Anglais
2	French	Français
3	English and French	Français et anglais
4	Sign Language	Langage par signe
5	Other	Autre langue

LANGUAGE_ID_WRITTEN

Written language of client

Refer to LANGUAGE_ID_SPOKEN for code descriptions

LANGUAGE_ID_PREFERRED

Preferred language of client

Refer to LANGUAGE_ID_SPOKEN for code descriptions

BENEFIT_TYPE_ID_1

1st type of income benefit for client

Code	Description - English	Description - French
1	Employment Insurance	Assurance-emploi
2	Social Assistance	Assistance sociale
3	Workers Compensation	Programme de prestation d'invalidité du RPC
4	Canada Pension Plan	Régime de pension du Canada
5	Severance Pay	Indemnité de départ
6	CPP Disability	Indemnisation des accidents au travail
7	Private Insurance	Assurance privée
8	No Income Benefit	Aucun revenu
9	Other	Autre

BENEFIT_TYPE_ID_2

2nd type of income benefit for client
Refer to BENEFIT_TYPE_ID_1 for code descriptions

BENEFIT_TYPE_ID_3

3rd type of income benefit for client
Refer to BENEFIT_TYPE_ID_1 for code descriptions

CLOSURE_ACTION_PLAN_OUTCOME_ID

Complete or incomplete status of action plan closure

Code	Description - English	Description - French
1	Complete	Complété
2	Incomplete	Incomplet

CLOSURE_EMPLOYMENT_RESULT_ID

Employment status result of action plan closure

Code	Description - English	Description - French
1	Not Employed	Sans emploi
2	Employed	À l'emploi
3	Self Employed	Travail à son compte

POST_CLOSURE_EMPLOYMENT_RESULT_ID

Employment status result after 12-week post-action plan closure
Refer to CLOSURE_EMPLOYMENT_RESULT_ID for code descriptions

CLOSURE_DATE

Date of action plan closure
Format: yyyy-mm-dd hh:mm:ss

POST_CLOSURE_DATE

Date of post-action plan closure, which occurs if initial action plan was incomplete at time of closure
Format: yyyy-mm-dd

POST_CLOSURE_UNEMPLOYED_REASON_ID

Reason client is not employed after 12-week post-action plan closure period

Code	Description - English	Description - French
1	Returning to School/Training	Retour à l'école / en formation
2	Conducting Independent Job Search	Recherche d'emploi autonome
3	Lack of Commitment	Manque d'engagement
4	No Longer in Labour Market	Absent du marché du travail
5	Moved	Déménagé

6	Health Reasons	Raisons de santé
7	Unable to Contact	Impossible à rejoindre
8	Opened LMMA or LMA Action Plan	Ouvert un plan d'action EMT ou EDMT
9	Referred to Work Services	Référé au Services au travail
10	Non eligible for EI	Non admissible à l'A.-E.
11	Case Managed by Social Development	Gestion de cas par Développement social
12	Other	Autre
13	Inactive Service Provider	Fournisseur de service inactif

Education

The Education table contains the education history for clients

indvid

Unique numeric identifier for each individual

Note: indvid is available across all tables

EDUCATION_LEVEL_ID

Level of education completed

Code	Description - English	Description - French
1	No Formal Education	Aucune éducation formelle
2	Grade 1	1 an de scolarité
3	Grade 2	2 ans de scolarité
4	Grade 3	3 ans de scolarité
5	Grade 4	4 ans de scolarité
6	Grade 5	5 ans de scolarité
7	Grade 6	6 ans de scolarité
8	Grade 7	7 ans de scolarité
9	Grade 8	8 ans de scolarité
10	Grade 9	9 ans de scolarité
11	Grade 10	10 ans de scolarité
12	Grade 11	11 ans de scolarité
13	Grade 12	12 ans de scolarité
14	GED	DEG
15	1 Year Post-Secondary	1 an de formation postsecondaire
16	2 Year Post-Secondary	2 ans de formation postsecondaire
17	3 Year Post-Secondary	3 ans de formation postsecondaire
18	Apprenticeship	Apprentissage
19	Bachelor's Degree	Baccalauréat
20	Master's Degree	Maîtrise
21	Doctorate	Doctorat

22	College Diploma	Diplôme de collège
23	Other	Autre

EDUCATION_LAST_YEAR_ATTENDED

Final year of attending education level

POSTSEC_EDUCATION_GRAD_FLAG

Indicates postsecondary graduation

Code	Description - English	Description - French
0	No	
1	Yes	

EDUCATION_PROV_ALPHA_CD

Province alpha code

Code	Description - English	Description - French
NL	Newfoundland and Labrador	
PE	Prince Edward Island	
NS	Nova Scotia	
NB	New Brunswick	
QC	Quebec	
ON	Ontario	
MB	Manitoba	
SK	Saskatchewan	
AB	Alberta	
BC	British Columbia	
YT	Yukon	
NT	Northwest Territories	
NU	Nunavut	

EDUCATION_DISCIPLINE_DESCR

Description of education discipline

EDUCATION_OUT_OF_PROVINCE

Location where education was completed out of province

Employment

The Employment table contains the employment history for clients

indvid

Unique numeric identifier for each individual

Note: indvid is available across all tables

EMPLOYMENT_NOC_CD

National Occupation Classification (NOC) code of job held

EMPLOYMENT_NOC_TITLE

Job title of EMPLOYMENT_NOC_CD

EMPLOYMENT_JOB_LEAVE_REASON_ID

Reason client left job (if applicable)

Code	Description - English	Description - French
1	Shortage of Work	Manque de travail
2	Dismissed	Congédier
3	Retired	Retirer
4	Currently Employed	Présentement employé
5	Returned to School	Retour aux études
6	Maternity/Parental Leave	Congé de maternité ou congé parental
7	Illness	Maladie
8	Quit	Départ volontaire
9	Other	Autre
10	Moved	Déménagé
11	Promoted	Promu

EMPLOYMENT_EMPLOYED_FROM_DT

Date when employment started

Format: yyyy-mm-dd hh:mm:ss

EMPLOYMENT_EMPLOYED_TO_DT

Date when employment ended

Format: yyyy-mm-dd hh:mm:ss

Group_session

The Group_session table contains group session info for clients

indvid

Unique numeric identifier for each individual

Note: indvid is available across all tables

SCRAMBLED_GROUP_SESSION_ID

Unique numeric identifier for each group session

CLIENT_GROUP_SESSION_REFERRED_ID

Indicates whether a person or organization referred the client to group session

Code	Description - English	Description - French
0	No	
1	Yes	

CLIENT_GROUP_SESSION_RESULT_ID

Result of group session

Code	Description - English	Description - French
1	Cancelled	Annulé
2	Completed	Terminé
3	Failed to Report	Client ne s'est pas présenté
4	Rescheduled	Remis

GROUP_SESSION_TYPE_ID

Type of group session

Code	Description - English	Description - French
1	Group Information Session (GIS)	Session d'information en groupe (SIG)
2	Group Needs Assessment (GNA)	Évaluation des besoins en groupe (EBG)
3	Group Counselling Assessment (GCA)	Évaluation de counseling en groupe (ECG)
4	Group Information Session on Training (GIST)	Session d'information en groupe sur la formation (SIGF)
5	Group Resume Writing (GRW)	Écriture du curriculum vitae en groupe (ERG)
6	Group Employment Workshop	Atelier d'emploi en groupe

GROUP_SESSION_DATE

Date of group session

Format: yyyy-mm-dd

GROUP_SESSION_START_TIME

Start time of group session

Format: hh:mm:ss

GROUP_SESSION_END_TIME

End time of group session

Format: hh:mm:ss

GROUP_SESSION_OFFICE_ID

Office location of group session

Refer to ASSESSMENT_OFFICE_ID for code descriptions

GROUP_SESSION_LANGUAGE_ID

Language of group session

Refer to LANGUAGE_ID_SPOKEN for code descriptions

GROUP_SESSION_CAPACITY

Size capacity of group session

Intervention

The Intervention table contains the interventions within an action plan

indvid

Unique numeric identifier for each individual

Note: indvid is available across all tables

CASE_FILE_NUMBER

Case file number for a client (1st case file for a client is 1, 2nd case file is 2, etc.)

INTERVENTION_NUMBER

Intervention number within a case file (1st intervention in a case file is 1, 2nd intervention is 2, etc.)

INTERVENTION_START_DATE

Start date of intervention

Format: yyyy-mm-dd hh:mm:ss

INTERVENTION_END_DATE

End date of intervention

Format: yyyy-mm-dd hh:mm:ss

INTERVENTION_VALID_TITLE_ID

The specific title of intervention completed

Note: There are duplicate descriptions for different codes due to the codes corresponding to different intervention funding sources (e.g., LMDA, LMA, Provincial). Each intervention has to have its own funding source.

Code	Description - English	Description - French
1	Career Decision Making Strategies	Stratégies de choix de carrière
2	Career Decision Making Strategies	Stratégies de choix de carrière
3	Skill Enhancement Strategies	Stratégies de perfectionnement des compétences
4	Skill Enhancement Strategies	Stratégies de perfectionnement des compétences
5	Job Search Strategies	Stratégies de recherche d'emploi
6	Job Search Strategies	Stratégies de recherche d'emploi
7	Employment Maintenance Strategies	Stratégies de maintien de l'emploi
8	Employment Maintenance Strategies	Stratégies de maintien de l'emploi
9	Transition to Work	Transition au travail
10	Transition to Work	Transition au travail
11	Referral to EAS-Employment Counselling	Référé aux SAE – Counseling d'emploi
12	Referral to EAS-Employment Counselling	Référé aux SAE – Counseling d'emploi

13	Referral to EAS-Transition to Employment	Référé aux SAE – Intégration au marché du travail
14	Referral to EAS-Transition to Employment	Référé aux SAE – Intégration au marché du travail
15	Referral to EAS-Career Information Center	Référé aux SAE – Centre d'information carrière
16	Referral to EAS-Career Information Center	Référé aux SAE – Centre d'information carrière
17	Referral to EAS-Specialized Services	Référé aux SAE – Services spécialisés
18	Referral to EAS-Specialized Services	Référé aux SAE – Services spécialisés
19	Career Decision Making Strategies-Employment Counselling	Stratégies de choix de carrière – Counseling d'emploi
20	Career Decision Making Strategies-Employment Counselling	Stratégies de choix de carrière – Counseling d'emploi
21	Skill Enhancement Strategies-Employment Counselling	Stratégies de perfectionnement des compétences – Counseling d'emploi
22	Skill Enhancement Strategies-Employment Counselling	Stratégies de perfectionnement des compétences – Counseling d'emploi
23	Job Search Strategies-Employment Counselling	Stratégies de recherche d'emploi – Counseling d'emploi
24	Job Search Strategies-Employment Counselling	Stratégies de recherche d'emploi – Counseling d'emploi
25	Job Search Strategies-Transition to Employment	Stratégies de recherche d'emploi – Intégration au marché du travail
26	Job Search Strategies-Transition to Employment	Stratégies de recherche d'emploi – Intégration au marché du travail
27	Employment Maintenance Strategies-Employment Counselling	Stratégies de maintien de l'emploi – Counseling d'emploi
28	Employment Maintenance Strategies-Employment Counselling	Stratégies de maintien de l'emploi – Counseling d'emploi
29	Transition to Work-Transition to Employment	Transition au travail – Transition au marché du travail
30	Transition to Work-Transition to Employment	Transition au travail – Transition au marché du travail
31	Referral to PETL	Référé au ministère de l'EPFT
32	Referral to PETL	Référé au ministère de l'EPFT
33	Self Employment Benefit	Aide au travail indépendant
34	Self Employment Benefit	Aide au travail indépendant
35	Workforce Expansion	Accroissement de l'emploi
36	Workforce Expansion	Accroissement de l'emploi
37	Training - Academic Upgrading 7-9 - TSD and EI	Formation – récupération scolaire 7 à 9 – FPP et a.-e.
38	Training - Academic Upgrading 7-9 - EI Only	Formation – récupération scolaire 7 à 9 – a.-e. seulement

39	Training - Academic Upgrading 7-9 - No Funding/Other Funding	Formation – récupération scolaire 7 à 9 – sans financement ou autre financement
40	Training - Academic Upgrading 7-9 - TSD Only	Formation – récupération scolaire 7 à 9 – FPP seulement
41	Training - Academic Upgrading 7-9 - TSD Only	Formation – récupération scolaire 7 à 9 – FPP seulement
42	Training - Academic Upgrading 10-12 - TSD and EI	Formation – récupération scolaire 10 à 12 – FPP et a.-e.
43	Training - Academic Upgrading 10-12 - EI Only	Formation – récupération scolaire 10 à 12 – a.-e. seulement
44	Training - Academic Upgrading 10-12 - No Funding/Other Funding	Formation – récupération scolaire 10 à 12 – sans financement ou autre financement
45	Training - Academic Upgrading 10-12 - TSD Only	Formation – récupération scolaire 10 à 12 – FPP seulement
46	Training - Academic Upgrading 10-12 - TSD Only	Formation – récupération scolaire 10 à 12 – FPP seulement
47	Training - GED - TSD and EI	Formation – GED – FPP et a.-e.
48	Training - GED - EI Only	Formation – GED – a.-e. seulement
49	Training - GED - No Funding/Other Funding	Formation – GED – sans financement ou autre financement
50	Training - GED - TSD Only	Formation – GED – FPP seulement
51	Training - GED - TSD Only	Formation – GED – FPP seulement
52	Training - Skills Training - TSD and EI	Formation – amélioration des compétences – FPP et a.-e
53	Training - Skills Training - EI Only	Formation – amélioration des compétences – a.-e. seulement
54	Training - Skills Training - No Funding/Other Funding	Formation – amélioration des compétences – sans financement ou autre financement
55	Training - Skills Training - TSD Only	Formation – amélioration des compétences – FPP seulement
56	Training - Skills Training - TSD Only	Formation – amélioration des compétences – FPP seulement
57	Training - Strategic Initiative - TSD and EI	Formation – Initiative stratégique – FPP et a.-e.
58	Training - Strategic Initiative - EI Only	Formation – Initiative stratégique – a.-e. seulement
59	Training - Strategic Initiative - No Funding/Other Funding	Formation – Initiative stratégique – Aucun/autre financement
60	Training - Strategic Initiative - TSD Only	Formation – Initiative stratégique – FPP seulement
61	Training - Strategic Initiative - TSD Only	Formation – Initiative stratégique – FPP seulement
62	Training - WES - TSD and EI	Formation - CET - FPP et a.-e.
63	Training - WES - EI Only	Formation - CET - a.-e. seulement

64	Training - WES - No Funding/Other Funding	Formation - CET - sans financement ou autre financement
65	Training - WES - TSD Only	Formation - CET - FPP seulement
66	Training - WES - TSD Only	Formation - CET - FPP seulement
67	Training - Literacy - EI Only	Formation – alphabétisation – a.-e. seulement
68	Training - Literacy - No Funding/Other Funding	Formation – alphabétisation – sans financement ou autre financement
69	Training - Apprenticeship - TSD and EI	Formation – Apprentissage – FPP et a.-e.
70	Training - Apprenticeship - EI Only	Formation – Apprentissage – a.-e. seulement
71	Training - Apprenticeship - TSD Only	Formation – Apprentissage – FPP seulement
72	Training - Apprenticeship - TSD Only	Formation – Apprentissage – FPP seulement
73	Work Ability - Career Exploration	Programmes d'aptitudes à l'emploi – exploration de carrière
74	Work Ability - Career Exploration	Programmes d'aptitudes à l'emploi – exploration de carrière
75	Work Ability - Career Exploration	Programmes d'aptitudes à l'emploi – exploration de carrière
76	Work Ability - Skills Development	Programme d'aptitudes à l'emploi – amélioration des compétences
77	Work Ability - Skills Development	Programme d'aptitudes à l'emploi – amélioration des compétences
78	Work Ability - Skills Development	Programme d'aptitudes à l'emploi – amélioration des compétences
79	Work Ability - Transition to Employment	Programme d'aptitudes à l'emploi – transition au marché du travail
80	Work Ability - Transition to Employment	Programme d'aptitudes à l'emploi – transition au marché du travail
81	Work Ability - Transition to Employment	Programme d'aptitudes à l'emploi – transition au marché du travail
82	Work Ability - Transition to Training	Programme d'aptitudes à l'emploi – transition à la formation
83	Work Ability - Transition to Training	Programme d'aptitudes à l'emploi – transition à la formation
84	Work Ability - Transition to Training	Programme d'aptitudes à l'emploi – transition à la formation
85	SEED - Coop - High School	Programme SEED – Placements coopératifs – Écoles secondaires
86	SEED - Coop - High School	Programme SEED – Placements coopératifs – Écoles secondaires
87	SEED - Coop - Private	Programme SEED – Placements coopératifs – Écoles privées
88	SEED - Private	Programme SEED – Écoles privées

89	SEED - University	Programme SEED – Universités
90	SEED - Coop - University	Programme SEED – Placements coopératifs – Universités
91	Workplace Essential Skills	Compétences essentielles en milieu de travail
92	Workplace Essential Skills	Compétences essentielles en milieu de travail
93	Referral to WES	Référé au programme CET
94	Referral to WES	Référé au programme CET
95	TESS	SSFE
96	TESS	SSFE
97	Other	Autre
98	Other	Autre
99	Counselling/Employment	Counselling ou emploi
100	EAS C-IV	SAE – C-IV
101	EAS Non C-IV	SAE – Non-C-IV
102	Referral to EAS	Référé aux SAE
103	Referral to EAS	Référé aux SAE
104	Referred to Career Consultants	Référé au conseiller en carrière
105	Referred to Career Consultants	Référé au conseiller en carrière
106	Apprenticeship Workforce Expansion	Accroissement de l'Emploi pour l'apprentis
107	Training - Academic Upgrading 5-6 - TSD & EI	Formation – récupération scolaire 5 à 6 – FPP et a.-e.
108	Training - Academic Upgrading 5-6 - TSD Only	Formation – récupération scolaire 5 à 6 – FPP seulement
109	Training - Academic Upgrading 5-6 - EI Only	Formation – récupération scolaire 5 à 6 – a.-e. seulement
110	Training - Academic Upgrading 5-6 - No Funding/Other Funding	Formation – récupération scolaire 5 à 6 – sans financement ou autre financement
111	Training - Academic Upgrading 5-6 - TSD Only	Formation – récupération scolaire 5 à 6 – FPP seulement
112	TIOW	ICTA
113	Canada-NB Job Grant	Subvention pour l'emploi Canada-Nouveau-Brunswick
114	Youth Employment Fund	Fonds d'emploi pour les jeunes
115	Youth Employment Fund	Fonds d'emploi pour les jeunes
116	Referral to SEED	Référé au SEED
117	Referral to SEED	Référé au SEED
118	SEED	SEED
119	SEED	SEED
120	Training - Second Language Training Initiative - TSD & EI	Formation - Initiative de formation en langue seconde - FPP et a.-e.

121	Training - Second Language Training Initiative - TSD Only	Formation - Initiative de formation en langue seconde - FPP seulement
122	Training - Second Language Training Initiative - TSD Only	Formation - Initiative de formation en langue seconde - FPP seulement
123	Workability - ELE Continuum	Programmes d'aptitudes à l'emploi - Continuum EAE
124	Youth Employment Fund	Fonds d'emploi pour les jeune
125	Workability - ELE Continuum	Programmes d'aptitudes à l'emploi - Continuum EAE
126	Black Hole - Training	Trou noir - formation
127	Black Hole - Work Placement	Trou noir - placement au travail
128	Career Decision Making Strategies-Employment Counselling	Stratégies de choix de carrière – Counseling d'emploi
129	Skill Enhancement Strategies-Employment Counselling	Stratégies de perfectionnement des compétences – Counselling d'emploi
130	Job Search Strategies-Employment Counselling	Stratégies de recherche d'emploi – Counselling d'emploi
131	Job Search Strategies-Transition to Employment	Stratégies de recherche d'emploi – Intégration au marché du travail
132	Employment Maintenance Strategies-Employment Counselling	Stratégies de maintien de l'emploi – Counselling d'emploi
133	Transition to Work-Transition to Employment	Transition au travail – Transition au marché du travail
134	Referral to PETL	Référé au ministère de l'EPFT
135	Referral to EAS-Career Information Center	Référé aux SAE – Centre d'information carrière
136	Referral to EAS-Employment Counselling	Référé aux SAE – Counseling d'emploi
137	Referral to EAS-Specialized Services	Référé aux SAE – Services spécialisés
138	Referral to EAS-Transition to Employment	Référé aux SAE – Intégration au marché du travail

INTERVENTION_TITLE_ID

The general title of intervention completed

Code	Description - English	Description - French
1	Career Decision Making	
2	Skills Enhancement	
3	Job Search	
4	Employment Maintenance	
5	Career Decision Making Strategies	
6	EAS C-IV	
7	EAS Non C-IV	
8	Employment Maintenance Strategies	
9	Job Search Strategies	
10	Referred to Career Consultant	

11	Referral to WES	
12	SEED Coop	
13	Self-Employment Benefit	
14	Skill Enhancement Strategies	
15	TESS	
16	Training	
17	Transition to Work	
18	Work Ability	
19	Workforce Expansion	
20	Workplace Essential Skills	
21	Other	Autre
22	Targeted Initiative for Older Workers	Initiative ciblée pour les travailleurs âgés
23	Canada-NB Job Grant	Subvention pour l'emploi Canada-Nouveau-Brunswick
24	Youth Employment Fund	Fonds d'emploi pour les jeunes
25	SEED	SEED

INTERVENTION_TYPE_ID

The type of intervention completed

Code	Description - English	Description - French
1	Academic Upgrading 7-9	récupération scolaire 7 à 9
2	Academic Upgrading 10-12	récupération scolaire 10 à 12
3	Apprentices	apprentis
4	Career Exploration	exploration de carrière
5	GED	DEG
6	High School	École secondaire
7	Literacy	alphabétisation
8	Private	Privée
9	Skills Development	amélioration des compétences
10	Skills Training	amélioration des compétences
11	Strategic Initiative	Initiative stratégique
12	Transition to Employment	transition au marché du travail
13	Transition to Training	transition à la formation
14	University	Université
15	WES	CET
16	Other	Autre
17	Apprenticeship	
18	Employment Counselling	
19	Career Information Center	
20	Specialized Services	Specialized Services
21	Academic Upgrading 5-6	récupération scolaire 5 à 6

22 ELE Continuum Continuum EAE

INTERVENTION_PROGRAM_ID

Category of income for funding determination form (FDF)

Code	Description - English	Description - French
1	Training Skills and Development (TSD)	TSD
2	Employment Insurance (EI)	
3	TSD and EI	
4	No Funding/Other Funding	

INTERVENTION_FUNDING_SOURCE_ID

Intervention funding source

Code	Description - English	Description - French
1	Labour Market Development Agreement (LMDA)	EMDT
2	Labour Market Agreement (LMA)	EMT
3	Provincial	Provincial

INTERVENTION_FDF_ENABLED_FLAG

Indicates whether intervention is eligible for a funding determination form (FDF)

Code	Description - English	Description - French
0	No	
1	Yes	

INTERVENTION_ACADEMIC_UPGRADING_FLAG

Indicates whether intervention is related to academic upgrading

Code	Description - English	Description - French
0	No	
1	Yes	

INTERVENTION_SP_REQUIRED_FLAG

Indicates whether intervention requires service provider

Code	Description - English	Description - French
0	No	
1	Yes	

INTERVENTION_OFFICE_ID

Location of employment counseling office for intervention
Refer to ASSESSMENT_OFFICE_ID for code descriptions

INTERVENTION_OFFICE_REGION_ID

Region where intervention office is located
Refer to ASSESSMENT_OFFICE_REGION_ID for code descriptions

INTERVENTION_PROVIDER_TYPE_ID

Type of intervention external provider service for clients with barriers
Refer to ASSESSMENT_PROVIDER_TYPE_ID for code descriptions

INTERVENTION_PROVIDER_OFFICE_ID

Office location of intervention provider service
Refer to ASSESSMENT_OFFICE_ID for code descriptions

INTERVENTION_EMPLOYABILITY_DIMENSION_ID

Purpose of employment counseling

Code	Description - English	Description - French
1	Career Decision Making	Choix de carrière
2	Skills Enhancement	Amélioration des compétences
3	Job Search	Recherche d'emploi
4	Employment Maintenance	Maintien d'emploi

INTERVENTION_PROGRAM_NAME

Name of intervention program

INTERVENTION_INSTITUTION_ID

NB-approved institution where training is completed

Code	Description - English	Description - French
1	NBCC Fredericton	
2	A.P.T.T. Training Institute Inc.	
3	Aberdeen Hospital Sc. Nursing	
4		L'académie la coupe plus de Bathurst
5		Académie du savoir
6	Academy of Cosmetology	
7	Academy of Hair Design Inc.	
8	Academy of Learning - Dartmouth	
9	Academy of Learning - Bathurst / Campbellton	
10	Academy of Learning - Sussex	
11	Academy of Learning - Moncton	
12	Academy of Learning - Saint John	
13	Academy of Learning - Fredericton	
14	Academy of Learning - Miramichi	
15	Acadia University	
16	Access Computer Training	
17	Advanced Training & Services Inc.	
18		Aero peninsula

19	AG Aviation
20	Aide a la micro-informatique Inc.
21	Andrei School of Tailoring Inc.
22	Athene - Moncton
23	Athene - Shippagan
24	Athene - Memramcook
25	Athene - Fredericton
26	Athene - Miramichi
27	Crandall University
28	Atlantic Broadcast Centre
29	Atlantic Broadcasting Institute
30	Atlantic Business College-Fredericton
31	Atlantic Business College-Moncton
32	Atlantic College of Therapeutic Massage
33	Atlantic Flight Centre
34	Atlantic Hairstyling Academy Ltd.
35	Atlantic Institute of Technology
36	Atlantic Petroleum Training College
37	Atlantic Quality & Tech. Services Ltd.
38	Atlantic School of Theology
39	Atlantic School of Cosmetology
40	Atlantic School of Taxidermy
41	Atlantic Tourism & Hospitality Institute
42	Atlantic Transport Training Academy Ltd.
43	Automated Systems Group Inc.
44	Aviation Career Academy
45	Aviation Career Academy
46	AV-World Inc.
47	AYR Motor Express Driving Academy
48	B.K.M. Research & Development
49	Barbara Ann's School of Cosmetology
50	Bathurst Learning Centre
51	Beaverbrook Taxidermy
52	Bethany Bible College
53	Birch Lane Farm Inc.
54	Brenda's Academy of Professional Dog Grooming
55	Broadcast Technologies Solutions
56	Business & Technology Training Institute

57		Université de Moncton, Campus de Moncton
58	Queen Elizabeth II Health Science Center	
59	Canadian Fire Investigation School	
60	Canadian Red Cross Society, Atlantic Zone	
61	Cape Breton Business College	
62	Aviation Career Academy	
63	Career Blazers	
64	Career Development Institute	
65	Career Futures	
66	Carleton Driver Training Systems	
67		CCNB – Caraquet
68		CCNB – Tracadie
69		CCNB – Péninsule Acadienne
70		CCNB – Richibucto
71		CCNB (agricole) – Grand-Sault
72		CCNB – Bathurst
73		CCNB – Campbellton
74		CCNB – Dieppe
75		CCNB – Edmundston
76		CCNB – Shippagan
77	CDI College	
78	Central Academy of Esthetics	
79		Centre de deuxième langue Inc.
80		Centre internat. d'études supérieures appliquées
81	Certify On-Line.Com	
82	Cervo Inc. – Multihexa	
83	Chez Bernard Beauty Academy Inc.	
84	Claire Hummel & Associates Inc.	
85	Coiffure Illimitee Beauty Supply	
86		Coiffure Mona Lisa enrg.
87		Collège Acadie Î.-P.-É
88	College of Natural Choices	
89	Commercial Edge	
90	Commercial Edge Learning Systems Corp.	
91	Commercial Safety College	
92	Eastern College – Dartmouth / Halifax	
93	Eastern College – Charlottetown	
94	Eastern College	

95	Eastern College – Moncton / Saint John
96	Eastern College – Fredericton
97	Computer Training Institute
98	Consolidated Fluid Power Institute
99	Correctional Service of Canada
100	Cosmetology School of Art & Design
101	Dalhousie University
102	Dalhousie University Daltech
103	Dante Int'l School of Hair Design
104	Dartmouth Career College
105	Dental Assisting Academy of New Brunswick
106	Dental Development Services
107	Dog Studio Grooming School
108	Dynamic Controls & Electric
109	East Coast Regional Heavy Equipment & Construction Training
110	Eastern Tractor Trailer Training School
111	Eastside Welding Ltd.
112	École de formation de Restigouche
113	École de coiffure de la Péninsule
114	École de formation des conducteurs de véhicules utilitaires des francophones Inc.
115	École d'enseignement infirmier Providence
116	École d'infirmières de Bathurst
117	École de formation infirmière d'Edmundston
118	École de plongée Grande-Île
119	École des pêches
120	Medes College
121	École foriestière de Restigouche
122	EGA Computer Services
123	En Vogue studio de coiffure env.
124	Faith School of Theology
125	Forma-Tech Grande-Rivière
126	Formation industrielle P.A. (2000) Inc.
127	Papyrus Training
128	Formation, santé et sécurité au travail
129	Four-Best Management
130	Fredericton Flying Club

131	Fundy Computer Services Ltd.	
132	G.W. Driver Training	
133	Gander Flight Training	
134	Grand Falls Academy of Esthetics	
135	Grand Falls Aviation Service Ltd.	
136	Hartland Driver Training School	
137	Hi-Fashion Beauty School	
138	Holland College - (Sydney) Charlottetown	
139	Holland College - Sleman Park (Atlantic Police Academy)	
140	Holland College - Summerside (Maritime Training Centre)	
141	Holland College - (Enman) Charlottetown	
142	Holland College - (Weynouth) Charlottetown	
143	HORIZON Training Ltd. - Woodstock	
144	HORIZON Training Ltd. - Miramichi	
145	Institution for Early Childhood Education and Research	
146		Institut Eduka Inc.
147	ITI Information Technology Institute	
148	J.E.M. Training & Consulting	
149	Job Oriented Training	
150	Jubilee World Outreach Inc.	
151	Keyin Technical College	
152	Labourers' Training Institute of New Brunswick Inc.	
153	LaFrance School of Hair Design	École de coiffure LaFrance
154		L'Institute culinaire de l'Acadie
155		Institute Jon Raymond (L')
156	Mactech Distance Education	
157	Magic Nails Institute	
158	Majestany Institute Ltd.	
159	Majestany Institute Inc.	
160	Maritime Christian College	
161	Maranatha Ministry Training Centre	
162	Maritime Business College	
163	Maritime Forest Ranger School - Bathurst	
164	Maritime Forest Ranger School - Fredericton	
165	McKenzie College - Bedford	

166	McKenzie College - Sydney
167	McKenzie College - Moncton
168	McKenzie College - Fredericton
169	Memramcook Institute
170	The Michener Institute for Applied Health Science
171	MicroAge Education Centre Moncton
172	Eastern College
173	Moncton Flight College
174	Moncton Hospital School of Radiologic Technology
175	Mount Allison University
176	Mount St. Vincent University
177	Multimedia Institute - Edmundston
178	Multimedia Institute - Moncton
179	Muscles At Ease
180	Safety Services NB (formerly N.B. Safety Council Inc.)
181	National School of Learning
182	NB College of Craft & Design
183	NBCC-Miramichi
184	NBCC-Moncton
185	NBCC-Saint John
186	NBCC-St. Andrews
187	NBCC-Woodstock
188	NBCC-Fredericton
189	New Image Beauty School-Moncton
190	New World Skills Dev.
191	Newcastle School of Hair Design
192	Northeast Christian College
193	ICT Schools – Northumberland College
194	Nova Scotia Agricultural College
195	Nova Scotia College of Art & Design
196	Nova Scotia Teachers College
197	NSCC-Adult Vocational Training Campus
198	NSCC-Annapolis
199	NSCC-Burridge
200	NSCC-Colchester
201	NSCC-Cumberland
202	NSCC-Geographic Sciences

203	NSCC-Halifax
204	NSCC-Institute of Welding - Akerley
205	NSCC-Institute of Technology
206	NSCC-Kingstec
207	NSCC-Lunenburg
208	NSCC-Marconi
209	NSCC-Pictou
210	NSCC-Shelburne
211	NSCC-Strait Area
212	NSCC-Sydney
213	NSCC-Truro
214	Oulton College
215	Pegasus Helicopters Inc.
216	Pretty Pooch Dog Grooming
217	Progressive Learning Centre
218	CAT Centre for Arts and Technology Canada Inc.
219	Queen Elizabeth II Health Science Center
220	Ready Arc Welding (2000) Ltd.
221	Red Cross - Woodstock
222	Red Cross - Perth Andover
223	Royal Road Riding Stables (1996) Ltd.
224	S.D. Consultants Inc./Nexus Globe
225	Saint John School of Nursing
226	Saint John School of Radiological Technology
227	Saint Mary's University
228	Salon carousel
229	Salon Gilles
230	Scholars.Com
231	School of Hair Technology
232	School of Hair Technology
233	School of Professional Hairstyling
234	School of the Spirit
235	Scott Hiles and Associates
236	Shear Dynamite Hair Academy
237	Shearwater Flying Club
238	Sheet Metal Workers Local 437
239	Skills Development
240	Skills Development - Saint John
241	Smart Force

242	Southern Victoria Community Learning Centre	
243	St. Martha's Hospital School	
244	St. John Ambulance	
245	St. Francis Xavier University	
246	Saint John Regional Hospital Radiation Therapy	
247	St. Stephen's University	
248	St. Thomas University	
249	Success College	
250	Success College of Applied Arts & Tech.	
251	Taylor College of Mission and Evangelism	
252	The Wooden Touch	
253	University of New Brunswick - Saint John	
254	Union of Painters and Allied Trades	
255		Université de Moncton - Campus d'Edmundston
256	Cape Breton University	
257	University of Kings College	
258	University of PEI	
259		Université Sainte-Anne
260		Université de Moncton - Campus de Shippagan
261	University of New Brunswick	
262	Value Air Ltd.	
263	VGH-Cytotechnology	
264	VGH-Diagnostic Med. Ultrasound	
265	VGH-Nursing	
266	Water Works Technology School	
267	Woodstock Hair Academy 1995 Ltd.	
268	Yarmouth School of Nursing	
269	Chaleur-Restigouche - Community Adult Learning Program	
270	Peninsula - Community Adult Learning Program	
271	Miramichi - Community Adult Learning Program	
272	Moncton - Community Adult Learning Program	
273	Saint John - Community Adult Learning Program	

274	Fredericton - Community Adult Learning Program
275	Edmundston - Community Adult Learning Program
276	Medavie HealthEd (formerly Atlantic Paramedic Academy)
277	Algonquin College (Ontario)
278	Amoura Aesthetics
279	Holland College, PEI
280	Heat and Frost Insulators Training Center Inc.
281	Tourism Industry Association of New Brunswick (TIANB/AITNB), The
282	Aboriginal Skills and Employment Training Strategy (ASETS)
283	Athabasca University (Alberta)
284	Trent University (Ontario)
285	Carpenters & Millwrights Training Centre of New Brunswick Inc.
286	NB Power - Marysville Service Center
287	NB Real Estate Association
288	BayTech Institute of Trades and Technology Corp.
289	Collège Boréal (Ontario)
290	Northern Maine Community College
291	WorkSafeNB
292	Wycliffe College (Ontario)
293	Transport Training Centers of Canada Inc.
294	Canadian School of Natural Nutrition
295	Atlantica Centre for the Arts Ltd.
296	Center for Arts and Technology
297	McGill University (Québec)
298	McMaster University (Ontario)
299	La Cité Collégiale (Ontario)
300	Carleton University (Ontario)
301	Cégep Limoilou (Québec)
302	Cégep de Sainte-Foy (Québec)
303	Cégep de Rimouski (Québec)
304	Cégep de Sherbrooke (Québec)
305	Cégep Marie-Victorin (Québec)
306	Collège Mérici (Québec)
307	Cégep de Sept-Îles (Québec)
308	Cégep Victoriaville (Québec)

309		Cégep John Abbott College (Québec)
310		Cégep de Drummondville (Québec)
311		Cégep de la Gaspésie et des Îles à Carleton (Québec)
312	Memorial University of Newfoundland	
313	Bishop's University (Québec)	
314	CanScribe Career College (British Columbia)	
315		Centre Bénévolat de la Péninsule Acadienne
316		Collège LaSalle (Québec)
317		Université Concordia University (Québec)
318		Université d'Ottawa
319	Wood Manufacturing Council	
320	Vancouver Film School	
321	Vancouver Island University	
322	CDI College (British Columbia)	
323	Canada Border Services Agency (CBSA)	
324	Northumberland Driving Institute (NDI)	
325	Elite Dog Grooming & Academy	
326	Elite Driver Training Services Ltd.	
327	ICT Schools - Moncton	
328	JEDI - Joint Economic Development Initiative	
329	Landscape Horticulture Training Institute	
330	Laurentian University (Ontario)	
331	Lansbridge University	
332	Canadian National Institute of Health	
333	Brock University	
334		Académie de Massage Scientifique (Québec)
335	University of Alberta	
336	University of British Columbia	
337	Fisheries and Oceans Canada	
338	Eastern Shores School Board (Québec)	
339	Essence Institute Inc	
340	Enterprise Miramichi	Entreprise Miramichi
341	Enterprise South-East	Entreprise Sud-Est

342	Enterprise Kent	Entreprise Kent
343	Enterprise Fundy	
344	Enterprise Charlotte	
345	Columbia International University (Zwemer Center for Muslim Studies)	
346	Husson University (Maine)	
347	University of Maine	
348	Academy of Design - RCC Institute of Technology	
349	University of Toronto (Ontario)	
350	University of Waterloo (Ontario)	
351	University of Western Ontario	
352	University of Windsor (Ontario)	
353		Université de Montréal
354		Université de Québec à Montréal
355		Université Laval (Québec)
356		Université de Sherbrooke (Québec)
357	University of Calgary	
358	Miramichi Health Training Centre Ltd.	
359	Grant MacEwan University	
360	HORIZON College (Fredericton)	
361		Institut Maritime du Québec
362		Académie de Massage et d'Orthothérapie
363	Canadian Institute for NDE	
364	Community Business Development Corporation (CBDC)	
365		Centre de formation professionnelle L'Envol (CFP)
366		Centre de formation professionnelle Mont-Joli (CFP)
367		Centre de formation professionnelle Pavillon de l'Avenir (CFP)
368		Centre de formation professionnelle Performance Plus
369	ABWE Global Inc	
370	Care-Ed Learning Centre (formerly Senior Watch Inc.)	
371	Service Canada	
372	Sheridan College Institute of Technology and Advanced Learning	
373	Simon Fraser University	
374	Southern Alberta Institute of Technology	

375	St. Lawrence College	
376	Survival Systems Training	
377	Amazing Facts Center of Evangelism, The	
378	Gaming and Animation Institute of Fredericton (The)	
379	Enterprise Education Centre	
380	George Brown College (Ontario)	
381	Lakehead University (Ontario)	
382	Lakeland College (Alberta)	
383	Lambton College (Ontario)	
384		Campus Notre-Dame-de-Foy
385	Le Cordon Bleu Ottawa Culinary Arts Institute	
386	Lévesque Barber Shop	
387	Operating Engineers Training Institute of New Brunswick Inc.	
388	Pet Tails Grooming Academy	
389	Queen's University (Ontario)	
390	R-2 Human Resources Development Management	R-2 Ressources humaines Inc.
391	Yorkville University (Fredericton)	
392	York Care Centre (Fredericton)	
393	Young Drivers of Canada	
394	Yukon College - Klondike Institute of Art and Culture	
395	Washington County Community College (Maine)	
396	Winning Touch Casino Training Gaming School (Ontario)	
397	Versatile Training Solutions	
398	Victoria International Academy Training Centre	
399	Victory Bible Colleges International	
400	University of Victoria (British Columbia)	
401	University of Guelph	
402	University of Lethbridge	
403	University of Manchester	
404	University of Manitoba	
405	University of Massachusetts	
406	University of Michigan	
407	University of Saskatchewan	
408	University of Sterling, Scotland, UK	

409		Université du Québec
410	Academy of Learning - Medicine Hat	
411		Association canadienne d'éducation de langue française (ACELF)
412	Atlantic Industries Limited (AIL)	
413	Targeted Initiative for Older Workers (TIOW)	
414		Collège Édouard-Montpetit (Québec)
415		Collège Inter-Dec (Québec)
416		Commission scolaire des Chênes (Québec)
417	Canadian Safety Inspections (CSI)/TechEase	
418		École nationale Police du Québec
419		École nationale d'administration publique
420		Centre hospitalier universitaire Dr-Georges-L.-Dumont
421	Ken Giberson Transport Ltd.	
422		L'École du Show-Business
423	Motorcycle Mechanics Institute	
424	National Theatre School of Canada (Québec)	
425	NB Building Official Association Inc (NBBOA)	
426	Northern Centre for Advanced Technology Inc. (NORCAT)	
427	Ontario Institute of Audio Recording Technology (OIART)	
428	Nova Scotia Community College (NSCC)	
429	London School of Economics (LSE)	
430	Thompson Rivers University	
431	United Brotherhood of Carpenters and Joiners of America	
432	Canadian College of Funeral Service (CCFS)	
433	Royal Canadian Mounted Police	
434	Dietitians of Canada	
435	First Steps Housing Project Inc.	
436	H&R Block Canada Inc.	
437	NB Construction Safety Association	
438	Royal Military College of Canada	
439	Rhema Bible Training Centre	

440	New Brunswick Bible Institute	
441	Oxford College (Ontario)	
442	Carleton Victoria Community Vocational Board	
443		Académie de sécurité professionnelle (Québec)
444	Actus Law Droit	
445	Atlantic Forensic Investigations and Consultants Ltd.	
446	Alberta Boilermaker Learning Center	
447	Alberta Health & Safety Training Institute	
448	Alberta Labourers' Training Trust Fund	
449	Alive Academy	
450		Alliance Française
451	American Insurance Life	
452	American Society of Consultant Pharmacists	
453	Arcticold Refrigeration	
454	Ashton College (British Columbia)	
455	Ashworth College	
456	Mohawk College	
457	Minlak Training Programs Inc.	
458	Mitchell F & D Limited	
459	McConnell Transport	
460	Meritus University	
461	Nova Scotia Fire Fighters School	
462	Thompson Education Direct Ltd.	
463	College of the North Atlantic (CNA)	
464	College of the Rockies (British Columbia)	
465	Durham College (Ontario)	
466		Clinique-école de Masso & Naturo Steeve Gravel Inc
467	Humber College (Ontario)	
468	International School of Culinary Arts	
469	J D Irving, Ltd.	
470	Katlan University	
471		Institut Kiné Concept
472	Kingswood University - Evangelical Christian Bible College (New Brunswick)	
473	Knights of Columbus - Fast Food Attendant Program	

474	Liberty University (USA)	
475	Liftow - Dartmouth	
476	Liftow - Moncton	
477	Loyalist College (Ontario)	
478	Maxwell College (Ontario)	
479	PRUDE	
480	Ravensberg College (Nova Scotia)	
481	Recording Arts Canada	Institut d'enregistrement du Canada
482	Red River College (Manitoba)	
483	RESNET - Edmundston	
484	Richard Robinson Academy of Fashion Design	
485	Anglophone North (15, 16)	
486	Anglophone West (14, 17, & 18)	
487	Anglophone East (2)	
488	Anglophone South (6, 8, & 10)	
489		Francophone nord-est (5, 9)
490		Francophone nord-ouest (3)
491		Francophone sud (1, 11)
492	Union of New Brunswick Indians Training Institute	
493	Biorex Inc.	
494		Aviron Québec Collège Technique
495	Conestoga College (Ontario)	
496	Cornell University (Ontario)	
497	Corona College (Newfoundland)	
498		Collège François-Xavier-Garneau (Québec)
499	Canadian Army Command and Staff College (CACSC)	
500	Belle Île Fisheries Ltd.	Pêcheries Belle Île Ltée.
501	Purdue University (USA)	
502	Prana Yoga Teacher College International (British Columbia)	
503	Atlantic School of Chartered Accountancy	
504	Automotive Training Centre	
505		Association provinciale des constructeurs d'habitations du Québec (APCHQ)
506	Atlantic Human Services Inc.	
507	Atlantic Petroleum Training College (APTC)	

508	British Columbia Institute of Technology (BCIT)	
509	Ben Kersen and The Wonderdogs	
510	Berklee College of Music (USA)	
511	Blanche MacDonald Centre	
512	Bourque Industrial Ltd.	
513	Bow Valley College (Alberta)	
514	Built Network Moncton Inc.	
515	Canada Bread Company Limited	
516	Canadian Business College	
517	Canadian College of Massage & Wellness	
518	Clemson University (USA)	
519		Collège Ahuntsic (Québec)
520	HEC Montreal	
521	Horizon Health Network (Miramichi)	
522	Canadian Healthcare Association	
523	Canadian Securities Institute	
524	Canadian Welding Bureau, The (CWB)	
525	CTC TrainCanada	
526		Collège de Masionneuve (Québec)
527	Northern Lights College	
528		Collège Marsan (Québec)
529	Consolidated Fluid Power LTD (FCP)	
530	Edison Institute of Nutrition	
531	Eel Ground Development Center	
532	Fu-Jen Catholic University (Taiwan)	
533	International Career School Canada	
534	Investors Group Inc.	
535	Northern Alberta Institute of Technology (NAIT)	
536	National University of Ireland	
537	Niagara College	
538	Providence College & Theological Seminary	
539	Regency Dental Hygiene Academy Inc. (Ontario)	
540	Royal Roads University	
541	Registered Nurses Professional Development Center	
542	SAR Associates Inc.	
543		Centre intégré en métallurgie de La Pocatière

544	Carson Dunlop
545	PanGlobal Training Systems Ltd.
546	Sault College (Ontario)
547	LiveXchange Corporation
548	Canadian Working Divers Institute
549	Carrefour de l'immigration St-Leonard
550	Centre de formation Antoine-de-St-Exupéry (Québec)
551	Centre de formation Rimouski Neigette (Québec)
552	Centre d'études collégiales de Montmagny (Québec)
553	Centre intégré de mécanique, de métallurgie et d'électricité (Québec)
554	Centre de formation professionnelle Samuel-De Champlain (CFP) - Québec
555	Centre de formation professionnelle de Forestville (CFP) - Québec
556	Centre de formation en transport de Charlesbourg (Québec)
557	Centre de formation professionnelle en foresterie de l'Est-du-Québec
558	Centre de formation professionnelle Maurice-Barbeau (CFP) - Québec
559	Centre de formation professionnelle Val-d'Or (CFP) - Québec
560	Commission scolaire de Kamouraska—Rivière-du-Loup (Québec)
561	Digital School
562	École nationale de camionnage et équipement lourd (E.N.C.E.L)
563	École nationale de l'humour - (Québec)
564	École nationale du meuble et de l'ébénisterie
565	École Polytechnique de Montréal
566	École des métiers des Faubourgs
567	Elmcrest College of Applied Health Sciences & Spa Management
568	Eston College
569	Formation Mirabel Inc.
570	Séjours linguistiques VTE
571	Seneca College Ontario

572	Saskatchewan Institute of Applied Science and Technology (SIAST)	
573		Gestion R2 Management-Marketing-Ressources Humaines
574	Wilson Reading Centre	
575		Université Saint Paul-Ottawa, Ontario
576	Transformational Arts College	
577		Foyer St-Joseph
578	Thompson Career College (TCC)	
579	Granton Institute of Technology	
580		Groupe Collegia
581	Hair Design Centre	
582	Maritime Drilling Schools Ltd	
583	Maritime School of Paramedicine	
584	Maritime Environmental Training Institute	
585	DriveWise	
586		Salon Pitou-Poil Inc.
587	SAIT, Polytechnic	
588		Polytechnique de Montreal
589	NAV CANADA	
590	International Brotherhood Headquarters	
591	Papyrus Training Inc.	Formation Papyrus Inc.
592	JVI Provincial Transportation and Safety Academy	
593	Multicultural Association of the Greater Moncton Area	
594		L'institut de technologie agroalimentaire: campus St-Hyacinthe
595	International Brotherhood of Boilermakers	
596	Interior Heavy Equipment Operator School Ltd.	
597	International Language Schools of Canada	
598		l'École hôtelière de la Capitale
599	UA/MCA Joint Apprenticeship & Training Committee of NB Inc.	
600	Pacific Staff College	
601	Saint John Deaf & Hard of Hearing	
602	NB Power Mactaquac Generating Station	
603	New Image College Fine Arts	

604	AMU Communications Security Solutions & Investigations (AMUCSI)	
605	Undetermined	
606	College of Automotive Service Technicians Inc.	
607	Dental Assistants College of Saint John	
608	Atlantic College of Information Technology	
609	Canadian Onsite Wastewater Institute	
610		École & Académie internationale de fleuriste
611	Fundy Learning Centre Inc.	
612	Gallop Associates	
613		Institut d'Humanitude de la Péninsule Acadienne (L')
614	Local 2166 IBEW Training Institute Inc.	
615	Riley Home Health Services	
616	Sharon's Grooming Shop	
617	Tim Lutes Training Centre (TLTC)	
618	East Coast Regional Heavy Equipment & Construction Training	
619	CHM Management Group Inc.	
620	Dectro International	
621		CFP des Fleuves-et-des-Lacs – Trois-Pistoles (Québec)
622	Center for Distance Education	
623	Robertson College	
624		École d'agriculture de Nicolet
625	East Coast Trades College Inc.	
626	Kreative Cosmetology Institute	
627	Maritime Drilling Schools Ltd.	
628	BCIT (BC Institute of Technology & Trades)	
629	Wilfrid Laurier University	
631	RCC Institute of Technology - Dundas	
632		Centre de Formation En Tourisme Collège April Fortier
633	Selkirk College, British Columbia	Collège Selkirk, British Columbia
634	CBDC-Campbellton	
635	Medavie HealthEd	Medavie EduSanté
636	Medavie HealthEd	Medavie EduSanté
637		Collège d'Alma

638	Atlantic Flight Attendant Academy Limited	
639	TransCanada College	Collège TransCanada
640	Moncton - WES Initiative	Moncton - Initiative CET
641	Saint John - WES Initiative	Saint John - Initiative CET
642	Peninsula - WES Initiative	Péninsule - Initiative CET
643	Miramichi - WES Initiative	Miramichi - Initiative CET
644	Fredericton - WES Initiative	Fredericton - Initiative CET
645	Edmundston - WES Initiative	Edmundston - Initiative CET
646	Restigouche-Chaleur - WES Initiative	Restigouche-Chaleur - Initiative CET
647		Ressource Humaine Optimum Inc./LWC-CVT
648	University of Fredericton	
649	Carpenters Millwright Trades College	
650		Cégep Beauce-Appalaches
651	Grand Lake Silviculture Ltd.	
652	3182552 Nova Scotia Limited	
653	Canadian College of Acupuncture and Traditional Chinese Medicine	
654	ARC Geobac Group Inc.	
655	Bishop's University	
656	Divesafe International	
657		Centre de Foresterie de L'Est du Québec
658		École des métiers de l'horticulture de Montréal
659		Cégep St-Félicien Qc.
660		Commission Scolaire du Chemin-du-Roy
661	NSCC - Waterfront Campus	
662	University of California (San Diego Campus)	
663	(BJAS) Portage College Junior College	
664	Eastern Trades College	
665		DK-SPEC INC
666	Ross University School of Veterinary Medicine	
667	da Vinci College of Art & Design NB Ltd	
668	Operating Engineers Investment LTD. (NS)	
669	Canadian Coast Guard College	Garde côtière canadienne
670	Alberta Carpenters Training Centre	

671	NS Dept of Education and Early Childhood Development	
672	Prairie Bible Institute	
673	Keyano College	
674	Canadian College of Business, Science and Technology	
675		Centre de formation prof. Qualitech (QC)
676	Rocky Mountain College - Alberta	
677	St. Clair College of Applied Arts & Technology	
678		Centre de Formation Professionnelle Bel-Avenir
679		Académie de Dessin et de Mode Richard Robinson
680	CNBJG Training Supports	Support de formation SECNB
681		Cégep de Chicoutimi
682	Canadore College of Applied Arts	
683		École hôtelière de la Capitale
684	Canadian College of Massage & Hydrotherapy	
685	Canadian College of Naturopathic Medicine	
686		CFP de la Baie-James
687	Stenberg College	
688	University of Mobile	
689		Institut de Technologie Agricole
690	Ally Beauty Academy	
691	Dexter Institute	
692	Ryerson University	
693	Mount Royal University	
694	CMU College of Makeup Art & Design	
695	University of Alaska – Fairbanks	
696		C.F.P. de Limoilou
697	Centre for Nursing Studies	
698	Leiden University	
699		C.F.P. de l'automobile
700	Okanagan College	
701	University of Mobile - MXKB	
702	Maritime College of Forest Technology	Collège de technologie forestière Maritime
703	University College Dublin	

704	London Metropolitan University (City Campus)	
705		CFP La Relance
706		Centre de Formation Professionnelle (CFP) Fierbourg
707		C.F.P. Matane École de formation technique et professionnelle
708		College de Rosemont (CEGEP)
709	York University (Ontario)	
710		CFP de La Haute-Gaspésie
711	Javitech Atlantic	
712	Confederation College of Applied Arts & Technology	
713	Dowd Roofing Inc	
714	Salon Chez Robert	
715		C.F.P. de Québec
716	Fanshawe College of Applied Arts & Technology	
717	Lethbridge College	
718	Grande Prairie Regional College	
719	Life Chiropractic College West	
720		Collège O'Sullivan de Montréal
721		Services Agricoles Savoie Ltée
722		Cégep Garneau Collège de premier cycle
723		College de Saint-Laurent
724		Collège d'Études Ostéopathiques
725	Georgian College of Applied Arts & Technology	
726	Masters College And Seminary	
727	California Institute of the Arts	
728	Metalworks Institute of Sound & Music Production	
729		Cégep du Vieux Montréal
730	University of Aberdeen	
731	Vancouver Institute of Media Arts	
732		École du Barreau du Québec
733		Université du Québec - École de technologie supérieur
734		Cégep Lionel-Groulx
735	Fleming College – Peterborough, Cobourg	
736	Olds College	
737	Banff Centre	

738	College Montmorency	
739	Mount Saint Joseph Nursing Home	
740	Summit Pacific College	
741	Langara College	
742	New Brunswick Roofing Contractors Association Inc.	
743	Maritime Farrier School	
744	Vancouver Community College	
745		École d'équitation Fjords sur Mer
746	Toronto Film School	
747		Cégep de Bois-de-Boulogne
748	Chaleur College Inc.	
749	The School of Dance	
750	CBBC Career College Inc.	
751	Blue Ridge Bible College	
752		Centre de Formation Professionnelle MFR
753		Collège d'Études Ostéopathiques

INTERVENTION_RESULT_ID

Complete, incomplete, or cancelled result of intervention

Code	Description - English	Description - French
1	Complete	Complété
2	Incomplete	Incomplet
3	Cancelled	Annulé

INTERVENTION_RESULT_DATE

Date when intervention result happens

Format: yyyy-mm-dd hh:mm:ss

INTERVENTION_RESULT_REASON_ID

Reason for incomplete or cancelled result of intervention

Note: There are duplicate descriptions for different codes due to the codes corresponding to different intervention results (e.g., Incomplete, Cancelled)

Code	Description - English	Description - French
1	Intervention cancelled	Intervention annulée
2	Client did not commence intervention	Le client n'a pas commencé l'intervention
3	Intervention entered in error	Intervention entrée par erreur
4	Change of intervention title	Modification du titre de l'intervention
5	Other	Autre
6	Client could/did not follow through	Le client n'a pas fait ou n'a pu faire de suivi

7	Client discontinued training	Le client a interrompu sa formation
8	Client found a job	Le client a trouvé un emploi
9	Client relocated	Le client a déménagé
10	Client self-employed	Le client est travailleur autonome
11	Intervention unavailable/cancelled	Intervention non disponible ou annulée
12	No contact with client	Aucun contact avec le client
13	No longer in labour market	Le client a quitté le marché du travail
14	Other	Autre
15	LMA to LMDA Funding	Fonds EMT à EDMT
16	Inactive Service Provider	Fournisseur de service Inactif
17	Inactive Service Provider	Fournisseur de service Inactif

INTERVENTION_IMPORT_DATE

Date of intervention import from ACIS or TSD
Format: yyyy-mm-dd hh:mm:ss

INTERVENTION_EXPORTED_FLAG

Indicates if intervention was exported to Human Resources and Social Development Canada (HRSDC)

Code	Description - English	Description - French
0	No	
1	Yes	

INTERVENTION_EXPORT_DATE

Date of intervention export to HRSDC
Format: yyyy-mm-dd hh:mm:ss

Intervention_FDF

The Intervention_FDF table contains intervention funding determination form (FDF) information within each intervention

indvid

Unique numeric identifier for each individual
Note: indvid is available across all tables

CASE_FILE_NUMBER

Case file number for a client (1st case file for a client is 1, 2nd case file is 2, etc.)

INTERVENTION_NUMBER

Intervention number within a case file (1st intervention in a case file is 1, 2nd intervention is 2, etc.)

INTERVENTION_FDF_FUNDING_YEAR

Funding year of a funding determination form (FDF), which includes years 1 to 4

INTERVENTION_FDF_START_DATE

Start date of intervention FDF
Format: yyyy-mm-dd hh:mm:ss

INTERVENTION_FDF_END_DATE

End date of intervention FDF
Format: yyyy-mm-dd hh:mm:ss

INTERVENTION_FDF_COURSE_START_DATE

Start date of intervention FDF course
Format: yyyy-mm-dd hh:mm:ss

INTERVENTION_FDF_COURSE_END_DATE

End date of intervention FDF course
Format: yyyy-mm-dd hh:mm:ss

INTERVENTION_FDF_STATUS_ID

Status of intervention FDF

Code	Description - English	Description - French
1	Non finalized	Non finalisé
2	Finalized	Finalisé
3	Deleted	Supprimé
4	Cancelled	Annulé

INTERVENTION_FDF_REVISION_ID

Indicates if record is original or an amendment

Code	Description - English	Description - French
1	Original	Original
2	Amendment	Modification

INTERVENTION_FDF_FINALIZED_DATE

Date when intervention FDF is finalized

Format: yyyy-mm-dd hh:mm:ss

INTERVENTION_FDF_PRINTED_FLAG

Indicates if intervention FDF is printed

Code	Description - English	Description - French
0	No	
1	Yes	

INTERVENTION_FDF_ADVANCE_PAYMENT_FLAG

Indicates if an advance payment was made

Code	Description - English	Description - French
0	No	
1	Yes	

FDf_item

The FDF_item table contains intervention FDF items within each FDF

indvid

Unique numeric identifier for each individual

Note: indvid is available across all tables

CASE_FILE_NUMBER

Case file number for a client (1st case file for a client is 1, 2nd case file is 2, etc.)

INTERVENTION_NUMBER

Intervention number within a case file (1st intervention in a case file is 1, 2nd intervention is 2, etc.)

INTERVENTION_FDF_FUNDING_YEAR

Funding year of a funding determination form (FDF), which includes years 1 to 4

INTERVENTION_FDF_ITEM_DEFINITION_ID

Type of intervention FDF item

Code	Description - English	Description - French
1	Tuition	Scolarité
2	Tuition Upgrading	Scolarité
3	Books	Livres
4	Exam/Certification	Examen et certification
5	Equipment	Équipement
6	Paid Practicum	Stage rémunéré
7	Unpaid Practicum	Stage non rémunéré
8	Field Trips	Sortie éducative
9	Immunization	Immunisation
10	Computer	Ordinateur
11	Mandatory Fees	Frais obligatoires
12	Miscellaneous	Divers
13	Computer Software	Logiciels
14	Specialized Clothing	Vêtements spécialisés
15	Student fees	Cotisations étudiantes
16	Tutorial Costs	Coût du tutorat
17	Childcare Full-Time (FT)	Services de garde à temps plein
18	Childcare after school	Services de garde après l'école
19	Weekly Transportation	Transport hebdomadaire
20	Monthly Transportation	Transport mensuel
21	Second Residence Allowance	Deuxième résidence
22	Moving Expenses	Frais de déménagement

23	EI Present/Other Income	Revenu courant d'AE ou autre revenu
24	EI Replacement/Reachback	Remplacement/taux réadmissible d'AE
25	Top-up	Supplément de revenu
26	Waiting Period	Période d'attente
27	Income Support	Soutien du revenu
28	Childcare after school - Other	Services de garde après l'école - Autre
29	Childcare FT - Other	Services de garde à temps plein - Autre
30	Fixed Rate Allowance	Allocation du taux fixe
31	Exception Fees	Frais d'exception

fdf_item_expense_amount

Amount needed for expense

fdf_item_funded_amount

Amount funded by FDF

fdf_item_advance_payment_flag

Indicates whether advance payment was made

Code	Description - English	Description - French
0	No	
1	Yes	

fdf_item_num_of_children

Number of children for daycare funding

fdf_item_start_date

Date when FDF item starts

yyyy-mm-dd hh:mm:ss

fdf_item_end_date

Date when FDF item ends

yyyy-mm-dd hh:mm:ss

item_definition_expense_frequency

Indicates whether expense is one-time, monthly, or weekly

Code	Description - English	Description - French
1	One-time	
2	Monthly	
3	Weekly	

ITEM_DEFINITION_ITEM_TYPE_GROUP_ID

Transportation or Income type of FDF item

Code	Description - English	Description - French
1	Transportation	
2	Income	

ITEM_TYPE_GROUP_PERIOD_MAX

Maximum funding of item type group within each period

ITEM_TYPE_GROUP_FDF_MAX

Maximum funding of item type group for entire FDF

ITEM_TYPE_GROUP_PERIOD_MAXTYPE_ID

Period of time FDF item type group covers

Code	Description - English	Description - French
1	None	
2	Week	
3	Month	
4	FDF year	
5	Intervention	

ITEM_DEFINITION_MAX_AMOUNT1

The maximum amount of funding for that FDF item expense

ITEM_DEFINITION_MAX_AMOUNT2

Additional funding for the 2nd child for full-time childcare expenses

ITEM_DEFINITION_MAX_AMOUNT3

Additional funding for the 3rd child for full-time childcare expenses

ITEM_DEFINITION_RATE

The proportion of the FDF item expense that would be funded

ITEM_DEFINITION_EFFECTIVE_DT

The date when the item definition became effective
yyyy-mm-dd hh:mm:ss

ITEM_DEFINITION_EXPIRY_DT

The date when the item definition expired
yyyy-mm-dd hh:mm:ss

ITEM_DEFINITION_EXCLUDED_FROM_CALC_FLAG

Indicates whether item is excluded from income calculation

Code	Description - English	Description - French
0	No	
1	Yes	

ITEM_DEFINITION_NOT_REPEATABLE_FLAG

Indicates items with a flat rate not calculated each week

Code	Description - English	Description - French
0	No	
1	Yes	

ITEM_DEFINITION_ACADEMIC_UPGRADING_FLAG

Indicates whether item is academic upgrading

Code	Description - English	Description - French
0	No	
1	Yes	

ITEM_DEFINITION_INTERVENTION_FDF_MAXTYPE_ID

Period of time that FDF item covers

Refer to ITEM_TYPE_GROUP_PERIOD_MAXTYPE_ID for code descriptions

ITEM_DEFINITION_INTERVENTION_FUNDING_SOURCE_ID

Source of funding for FDF item (LMDA, LMA, Provincial)

Refer to INTERVENTION_FUNDING_SOURCE_ID for code descriptions

FDF_month

The FDF_month table contains intervention FDF monthly amounts within each FDF

indvid

Unique numeric identifier for each individual

Note: indvid is available across all tables

CASE_FILE_NUMBER

Case file number for a client (1st case file for a client is 1, 2nd case file is 2, etc.)

INTERVENTION_NUMBER

Intervention number within a case file (1st intervention in a case file is 1, 2nd intervention is 2, etc.)

INTERVENTION_FDF_FUNDING_YEAR

Funding year of a funding determination form (FDF), which includes years 1 to 4

INTERVENTION_FDF_ITEM_DEFINITION_ID

Type of intervention FDF item

Refer to INTERVENTION_FDF_ITEM_DEFINITION in FDF_item section for code descriptions

FDF_FORM_MONTH_NUMBER

The month number since beginning funding (note month number will begin at 2 when there is no advance payment)

FDF_FORM_NUMBER_OF_WEEKS

Number of weeks of funding in the month

FDF_FORM_MONTHLY_AMOUNT

Amount of funding in the month

ITEM_DEFINITION_EXPENSE_FREQUENCY

Indicates whether expense is one-time, monthly, or weekly

Refer to ITEM_DEFINITION_EXPENSE_FREQUENCY in FDF_item section for code descriptions

ITEM_DEFINITION_ITEM_TYPE_GROUP_ID

Transportation or Income type of FDF item

Refer to ITEM_DEFINITION_ITEM_TYPE_GROUP_ID in FDF_item section for code descriptions

ITEM_TYPE_GROUP_PERIOD_MAX

Maximum funding of item type group within each period

ITEM_TYPE_GROUP_FDF_MAX

Maximum funding of item type group for entire FDF

ITEM_TYPE_GROUP_PERIOD_MAXTYPE_ID

Period of time FDF item type group covers

Refer to ITEM_TYPE_GROUP_PERIOD_MAXTYPE_ID in FDF_item section for code descriptions

ITEM_DEFINITION_MAX_AMOUNT1

The maximum amount of funding for that FDF item expense

ITEM_DEFINITION_MAX_AMOUNT2

Additional funding for the 2nd child for full-time childcare expenses

ITEM_DEFINITION_MAX_AMOUNT3

Additional funding for the 3rd child for full-time childcare expenses

ITEM_DEFINITION_RATE

The proportion of the FDF item expense that would be funded

ITEM_DEFINITION_EFFECTIVE_DT

The date when the item definition became effective

yyyy-mm-dd hh:mm:ss

ITEM_DEFINITION_EXPIRY_DT

The date when the item definition expired

yyyy-mm-dd hh:mm:ss

ITEM_DEFINITION_EXCLUDED_FROM_CALC_FLAG

Indicates whether item is excluded from income calculation

Refer to ITEM_DEFINITION_EXCLUDED_FROM_CALC_FLAG in FDF_item section for code descriptions

ITEM_DEFINITION_NOT_REPEATABLE_FLAG

Indicates items with a flat rate not calculated each week

Refer to ITEM_DEFINITION_NOT_REPEATABLE_FLAG in FDF_item section for code descriptions

ITEM_DEFINITION_ACADEMIC_UPGRADING_FLAG

Indicates whether item is academic upgrading

Refer to ITEM_DEFINITION_ACADEMIC_UPGRADING_FLAG in FDF_item section for code descriptions

ITEM_DEFINITION_INTERVENTION_FDF_MAXTYPE_ID

Period of time that FDF item covers

Refer to ITEM_TYPE_GROUP_PERIOD_MAXTYPE_ID for code descriptions

ITEM_DEFINITION_INTERVENTION_FUNDING_SOURCE_ID

Source of funding for FDF item (LMDA, LMA, Provincial)

Refer to INTERVENTION_FUNDING_SOURCE_ID for code descriptions

Document History

Version	Author	Nature of Change	Date
1.0	Andy Balzer	Codebook Created	March 25, 2020
Approved by		Approval Date	Review Date
Eva Christensen		March 26, 2020	